

Maple Ridge Parent/Teacher Organization
Tuesday, October 17th, 2017

Officers attending: Heather Drake, Jennifer Stewart, Leah Grobey, Lindsey Lawrence, Kristi Scherer

General Attendance: 12 adults

Heather opened the meeting at 6:35 p.m.

Welcome and Introductions by all members in attendance

PRESIDENT'S REPORT (HEATHER DRAKE)

- **CARNIVAL APRIL 7th 2018 2PM – 6PM**
- **COMMITTEE CONVERSATION**
 - **SILENT AUCTION**
 - **Classroom Basket**
 - **Jennifer Barton will Chair this committee**
 - **Kids Art Work**
 - **Work with the art teacher on ideas for using artwork from Maple Ridge students in the silent auction**
 - **Prison**
 - **The prison would like to donate items that are built there.**
 - **Ideas: bench that turns into table, bird house**
 - **Donation Goal**
 - **Ask publically for ideas on what we can use to enhance the school with the income from the carnival**
 - **Create website page**
 - **Create Facebook post**
 - **Send Emails**
 - **Vote on Goal and create Flyer to send out**
 - **Need Donation Coordinator**
 - **Need group of people to contact companies either on the phone or on the internet to get donation for the silent auction. The PTO has a list of several places and contact information already created to start this process.**
 - **GAMES**
 - **Looking into possible games approved by the school**
 - **Laser Tag - \$150 for 2 hours**
 - **Zip line, Rock Wall, Dunk Tank, and other options being looked at into further**
 - **Lee Jones has pictures of how the games were setup last year**

VENDOR

- **Tina requested to be a vendor**
- **Charging \$25 per spot**
- **Talked about a possible early bird special**

- **One person per company, first come first serve**
- **FOOD VENDORS**
 - **Need committee to contact vendors and set up the trucks**
- **PRIZE**
 - **This committee will require several people**
 - **The shed contents will be used as prizes**
 - **Determine if more prizes are needed after going through the shed**
 - **Idea of using a bingo card to keep track of wins for the prize ticket count**
 - **Idea of having the prizes be picked up at the end in the prize room, like Chucky Cheese**
- **VOLUNTEER**
 - **We will be working with classroom ambassadors to group volunteers into committees**
- **SETUP**
 - **Lee Jones will be the Chair for this committee**
- **TEAR DOWN**
 - **Lee Jones will be the Chair for this committee**
- **PRICING**
 - **Using bracelets for the entry fee**
 - **Price of bracelet to be determine**
 - **Currently \$1000 has been donated for this event**
- **TEACHER INCENTIVE**
 - **Gift Cards**
 - **Teacher pay Teacher Gift Cards**

DAY START WITH DAD

- **Confirming everything was ready for the event on Oct. 19th**
- **All donations have been confirmed and set up, pick up, and volunteers are in order**

VICE-PRESIDENT'S REPORT (JENNIFER STEWART)

- **Website** – MRE PTO website is www.mapleridgepto.com. If you would like to see any additional items listed on the calendar please email the PTO.
- **Creating Idea Submission on website for donation goal ideas**
- **Photos will be added to the website and Facebook for Day Start with Dad**

SECRETARY'S REPORT (JENNIFER REEF)

- **Meeting Minutes Approval Process** – Meeting minute app
 - **Secretary will take notes during the meeting and send to President to review.**
 - **President will make comments and send back to the Secretary.**

- Secretary will make any necessary changes to minutes and within two weeks of meeting, distributes minutes via email (to board members, PTO parent email list, Principal, Vice Principal, and Teachers).
- Secretary will bring a hard copy of minutes to next PTO Meeting.
- Secretary will handle approval of minutes at PTO Meeting (ask for those all in favor of approving minutes as written). If any corrections are needed, changes will be made and minutes will be marked “approved as corrected”.
- **Newsletters** – The PTO has a section in the school newsletter that is sent out via email every Friday. Please email the PTO with any suggestions you would like to see in the newsletter.

TREASURER’S REPORT (LEAH GROBEY)

- **Financial Report**
- Ending Balance as of August 31st - \$25,194.61
- We’re staying within our budget and doing well financially at this time.
- For a detailed copy of the Treasurer’s Report, contact Leah Grobey.
- **MOTION TO ADD SAVINGS ACCOUNT**
 - It was motioned that a saving account needed to be created to hold most of the MRE PTO account balance. Security reason where noted as the reason for this account.
 - It was voted on to go ahead with the creation of the savings account.
 - The President and Treasurer or Vice President and Treasurer will be signed on the savings account and have access to the account.

GOODWILL COORDINATORS’ REPORT (REAGAN GOSS and CHASITY DESPAIN)

- **Teacher Meals**
- Parent Teacher Conference Meal (10/26) –Chick Fl-a way provided for all the teachers that had to stay for conferences.

VOLUNTEER COORDINATORS REPORT (Lindsey Lawrence)

- **Volunteers**
 - Working with Classroom Ambassadors to be the liaison between the teacher and the PTO. If interested please email the PTO.

PRINCIPAL’S REPORT (John Lord)

- Grades are great
- Boys and girls basketball is starting up
- Construction will start on the new home addition that is coming next to the school after harvest.
- Thank you for continuing to be efficient in the car rider line.

The meeting was adjourned at 7:45 p.m. The next meeting of the PTO will be on Thursday, November 9th, 2017 at 6:30 pm.

