

Maple Ridge Parent/Teacher Organization
Tuesday, August 22, 2017

Officers attending: Heather Drake, Jennifer Stewart, Jennifer Reef, Leah Grobey, Lindsey Lawrence, Kristi Scherer, Reagan Goss, Chastity Despain

General Attendance: 17 adults

Heather opened the meeting at 6:35 p.m.

Welcome and Introductions by all members in attendance

PRESIDENT'S REPORT (HEATHER DRAKE)

- **Calendar of Events** – The calendar of events is up to date on the MRE PTO website. Events are subject to change as we hope to add more.
- **Bylaws** – Copy of Bylaws given to all members in room. Changes will not be made without approval of members.
- **Teacher Requests** – Teacher requests can be submitted to the PTO for consideration. Last school year no request for purchases were submitted to the PTO. A Teacher Request Form has been created and given to all teachers should they want to make a request. All requests must be approved by PTO members.
 - Ryan Cox is requesting Battle of Books T-Shirts.
 - Battle of Books is a program that will encourage 4-6 grade students to form teams of 4 where they will read 20-Young Hoosier Books in the library between them and at the end of the year answer comprehension questions about the book...first to buzz in kind of thing. The team with the most points will move on in the bracket until we have a winner. All participants in the Battle would receive a t-shirt that will be designed by students in computer.
 - PTO Members approved \$1000 request for t-shirts.

VICE-PRESIDENT'S REPORT (JENNIFER STEWART)

- **Website** – MRE PTO website is www.mapleridgepto.com. If you would like to see any additional items listed on the calendar please email the PTO.
 - Beginning Bands dates will NOT be added as any changes to their schedule will not reflect on the our website.

SECRETARY'S REPORT (JENNIFER REEF)

- **Meeting Minutes Approval Process** – Meeting minute app
 - Secretary will take notes during the meeting and send to President to review.
 - President will make comments and send back to the Secretary.
 - Secretary will make any necessary changes to minutes and within two weeks of meeting, distributes minutes via email (to board members, PTO parent email list, Principal, Vice Principal, and Teachers).
 - Secretary will bring a hard copy of minutes to next PTO Meeting.
 - Secretary will handle approval of minutes at PTO Meeting (ask for those all in favor of approving minutes as written). If any corrections are needed, changes will be made and minutes will be marked “approved as corrected”.
- **Newsletters** – The PTO has a section in the school newsletter that is sent out via email every Friday. Please email the PTO with any suggestions you would like to see in the newsletter.

TREASURER'S REPORT (LEAH GROBEY)

- **Financial Report**
 - Ending Balance as of July 31st - \$24,883.17
- **Pool Party**
 - Expenses: \$55
 - Sponsored by Heather Upton Realty in the amount of \$290
 - Profit N/A
- **Salute to Summer Concert**
 - Expenses: \$2500 for Band
 - Sponsorships: \$300 Alex Caudill Painting, \$1000 Jason Whitaker and Whitaker Realty
 - Profit: \$75 Kona Ice, \$75 Pork Paradise, \$20 50/50 Chance
- We're staying within our budget and doing well financially at this time.
- For a detailed copy of the Treasurer's Report, contact Leah Grobey.

GOODWILL COORDINATORS' REPORT (REAGAN GOSS and CHASITY DESPAIN)

- **Teacher Meals** (Chasity)
 - 9 week meal (10/6) – Hoping to cater in Hucks Pizza or Olive Garden.
 - Parent Teacher Conference Meal (10/26) – Will start reaching out to volunteers for food donations. Any food theme suggestions should be emailed to the PTO.
- **Scholastic Book Fair / Birthday Books** (Reagan)
 - Book Fair is week of 9/18 and Grandparents Night is on 9/21.
 - 3 cash registers will be available for the book fair and Grandparents Night.
 - MRE has received \$100 in scholastic marketing materials.
 - Teachers have been given \$200 in scholastic money.
 - Student birthday books and teacher books have been ordered.
 - Student birthday books will be delivered to their classroom on a cart so they can select their book of choice.
 - Information will be sent out to those wanting to volunteer. Volunteer assignments will also include Class Book Fair Schedule.

VOLUNTEER COORDINATORS REPORT (Lindsey Lawrence)

- **Volunteers**
 - We are overwhelmed with the amount of volunteer forms we have received!
 - All data is being collected and those interested will be contacted for volunteer opportunities.
 - We are still looking for Classroom Ambassadors to be the liaison between the teacher and the PTO. If interested please email the PTO.
- **Salute to Summer Concert**
 - Thank you to the PHHS Cheerleaders for volunteering with glitter tattoos! We greatly appreciate it.
- **Movie Nights**
 - At this time no movie nights are scheduled.

DONATIONS COORDINATOR (KRSITY SCHERER)

- **Sponsors/Donations YTD** – Over \$3,000 in sponsorships for events thus far: Pool Party, Back to School Night, Salute to Summer Concert
- **Box Tops** – Each box top is worth 10 cents. Activity sheets will be sent home with your child throughout the year to collect as many as possible. Classes that collect the most each time will receive an award. Box Top instructions will be sent out in the PTO newsletter along with information on the Box Top App.

PRINCIPAL'S REPORT (John Lord)

- There are 750 students this year.
- Istep test results have been released.
- Cookie fundraiser due August 30 – helps with field trip expenses.
- Currently undergoing MAP testing – scores help design programs for students.
- Thank you for continuing to be efficient in the car rider line.

The meeting was adjourned at 7:45 p.m. The next meeting of the PTO will be on Wednesday, September 13, 2017 at 6:30 pm.