

**PTO Meeting Agenda**  
**Wednesday, November 7, 2018**  
**6:30 p.m. to 7:30 p.m.**

**Objectives:**

Officers and Members come together  
Start brainstorming for the Carnival

**Welcome**

President: Starting at 6:31

**Check-In**

Present:

Heather Drake, Lindsey Lawrence, Leah Grobey, Jennifer Stewart, Lee Jones, Jadrea Pardieck, Mrs. Heidi Moore, Hope Geer. Absent: Jennifer Barton (Helmer), John Lord

Open discussion about what we would like to see:

- Continued participation with volunteers/teachers
- More communication with teachers/PTO
- Continue to have events for families/kids

**Guest Speaker**

Heidi Moore-Ridge Reader Program

- T-shirts: can PTO help? Deadline is before Christmas. Changed to 750 points for a t-shirt. Thanked PTO for involvement. Color run for prize? Working on party for end of year looking for ideas.
- Asked about scholastic dollars and how it works.

**Officer Talk**

President- Heather Drake

- Calendar of Events (Weem working with a company/DJ/Lights) \$200 for photo booth, discussed having a photo booth at Carnival.
- Starting to work on Carnival- working on getting as many outside vendors.
- Incrediplax, Martial Arts, Balloon artist? Joey Cole (Dare Officer) Jenn to check on rock wall with National Guard
- There is a \$200 credit A1 for fun, will use at Carnival (games)
- Looking for a goal for the carnival proceeds.
  
- Bylaws changes: see below for proposed changes.
  
- Teacher Requests
  - Wright-Seat Sacks: doesn't want until next year. Will look at budget at end of fiscal, will buy them if funds on this fiscal, if not, then next fiscal year.

- Holden-bought marker boards, and shades for lights
- Bricker-requested pom poms (Moore said she'd donate if needed)

Vice President- Jennifer Stewart

- Website
  - Beginning of school year to present: total view 1326, av. Time 1min 47 sec, 650 total people visit, 633 new people. 37% came from search engines. Bounce rate 60%. 27% direct, 26% from social media. 63% on computer, 34% mobile. #1 Home page, #2 Event calendar, #3 Volunteer
- Box Tops
  - Lifetime earnings \$20,117.09
    - 2017-2018 \$1095.40
    - 2016-2017 \$960.40
    - 2015-2016 \$1422.00
  - Just submitted \$192.80 for Nov. 1 deadline
  - Contest each month
  - Congrats Wilkins class for September

Secretary-Volunteer Coordinator- Lindsey Lawrence

- Meeting Minutes-approve, Lee Jones, Jenn Stewart
- Volunteers-schedule will come out for Jingle Bell Shop after Thanksgiving (switch room around)
- Scholastic Dollars
  - \$19,469.98
  - Last fair sales were around 11k

Treasurer- Leah Grobey

- Total of \$20000, \$7-11K, in accounts, still waiting on Scholastic dollars
- Annual Budget
- Sponsors/Donations YTD, Needlers, Hucks, Kroger, Heather Upton, Amazon Smile
- Bad Checks had 2 from Book Fair, one cleared, still waiting on fee to show up

**Carnival**

- Time to start planning  
When
  - April 6, 2019 2pm-6pm
  - Chairs Needed
  - Silent Auction Chair
  - Basket Chair-Lindsey Lawrence
  - Game Chair
  - Food Chair
  - Prize Chair

Volunteer Chair-Lindsey Lawrence

Vendor Chair

Set up & Tear down Chair-Lee Jones

- Does anyone in the room have any connections to get items donated, sponsors, games, or anything else that would help make the carnival a huge success?

- Goal

Monetary

Need for School

## Open Floor

Discussed expectations/hopes at check in

## Principal Notes

No update

## Closing

## Notes:

Addendum recommended 11/7/18

Current

Section 5: **Removal.** Any officer may be removed from office by the affirmative vote of the majority of all the officers at any regular or special meeting called for that purpose, for conduct detrimental to the interests of the Maple Ridge PTO or for refusal to give reasonable assistance in carrying out the duties of the PTO. Any officer proposed to be removed shall be entitled to at least five days' notice in writing by mail of the officers meeting at which such removal is to be voted upon and shall be entitled to appear before and be heard by the officers at such meeting. All current officers and Principal must be present at such meeting to insure all removal procedures are followed in accordance to the by-laws. A person who has been removed from office or resigned from any officer position may not hold an officer position for three (3) consecutive school years.

New Proposal

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Current

### **GOODWILL COORDINATOR**

The Goodwill Coordinator will work with a committee known as the "Goodwill Committee" to show appreciate to teachers, students, volunteers and staff at MRE. The Goodwill Coordinator will be prepared to give an update of ongoing and upcoming events of the committee at each PTO meeting. The Goodwill Coordinator is responsible for decorating the main hall of MRE, the hall will be decorated for each season. The Goodwill Coordinator is responsible for recognizing the teachers and staff at the end of each grading period. The Goodwill Coordinator will recognize staff and teacher birthday's either on the day of or at the end of each month. The Goodwill Coordinator is also in charge of Teacher Appreciation Week and the Volunteer Appreciation at the last PTO meeting of the year.

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New Proposal to Article VII DISSOLUTION  
Adding of Section 4

Section 4: **Dissolution due to Lack of participation:** The PTO bank account shall be transferred to the school in a holding account until a new board decides to resume the Parent Teacher Organization. The creation of a new board must consist of at minimum a President, Treasurer, and Secretary.